



North Cariboo Christian School

Volunteer Program and Fees

North Cariboo Christian School values the time contributions of families who give of themselves to serve the Lord through various acts of service to the school. Philosophically we are a “**Parent-run school**” and as such there is also an expectation that families who are part of our school are also active in serving the school in some capacity. We are pleased to offer some of the lowest tuition rates among privately funded school and would like to keep tuition as low as possible to allow as many families as possible to attend. In order to ensure that tuition stays low, much of the work completed on the building and in the programming at our school is accomplished by the work of willing volunteers.

The Volunteer Program exists to ensure that all families are equally responsible to participate in the operation of our school financially and by the contribution of their time and efforts. Every family enrolled at NCCS is thus required to choose between these two options:

1. Choose to actively participate in the Volunteer Program by committing to, at minimum, 20 hours **per family** of volunteer work per school year. This works out to an average of 2 hours per month. Families choosing this option must include a cheque for \$200 dated May 15 of the current school year. **This cheque will be cashed only if the 20 Volunteer hours are not met. Parents are highly encouraged to choose this option.**
2. A family unable to commit to the 20 Volunteer hours per year may elect to pay a \$200 non-participation fee, which is in addition to tuition fees. This cheque should be dated September 15th of the current school year. The funds will then be used to help support the efforts of volunteers to make sure needs are met.

How the program works...each school year families enrolled at NCCS will receive a volunteer timesheet. This timesheet is used to track their contributing hours. There will be one form per family which will be kept in an accessible binder outside the school Office. It will be accessible to families from the labour-day clean-up time until the school years' end.

Appropriate volunteering done throughout the summer can also count towards a family's volunteer hours and can be added to the timesheet upon its availability in September. Any member (Children, parents, grandparents, etc) of the family can contribute to their family's volunteer sheet. Hours are recorded by the volunteer at the time they are completed and

initialled by the Chairperson of the particular committee the volunteer served under or staff member who can verify the contributed hours. The NCCS yearly parent volunteer hours can be transferred to other family members after reaching your own total hours to help them reach their total hours.

What kind of volunteering qualifies under the Volunteer Program?

Nearly all hours spent volunteering in a way that supports NCCS, its programs and facilities, qualifies- so long as it is approved by a committee chair, Principal, Board Member or Volunteer Program Coordinator.

Volunteer hours can include, but are not limited to, the following...

Board membership; committee membership, including time spent at meetings, helping at or organizing school events; **noon hour supervision**; field trip participation; hospitality, including cooking or baking for school events; annual fundraising auction; interior/exterior renovations; grounds keeping, including lawn mowing. Any work which you receive payment for would **not** qualify as part of the Volunteer Program.

If you have questions about whether what you are doing qualifies as volunteer hours, simply contact a staff member, your committee chairperson or the Volunteer Program Coordinator for additional clarification.

Parents, who are interested in volunteering in key positions (ie. noon hour supervisor, Librarian and Field trip Chaperones) where a close relationship with children is inherent, may be required to complete special training and extra security checks.

While volunteering for NCCS, please keep in mind at all times the NCCS Parent, Volunteer and Society Member Code of Conduct Policy and Procedure 406.



North Cariboo Christian School Volunteer Program

Please check off areas of interest and return to the school office by
September 15th (Keep one for your own records)

Please also list any skills or areas of expertise you have which may benefit our school on the back of this form.

Name: _____

Contact Number _____ Email: _____

1. Joining a committee

- Marketing and Promotions
- Building & Transportation
- Strategic Planning
- Education
- Health and Safety
- Admissions

2. Playground Supervision

- Before school (8:15-8:35)
- Lunch (12:15- 12:45)
- After school (2:30-3:00)

3. Hot Lunch Program (see Promo Committee Chairperson)

- Lunch distribution
- Ordering/picking up food orders
- Cooking lunches (must have Foodsafe)

4. Sports teams coaching/helping

- Basketball
- Cross country runs
- Track and field
- Other _____

5. Classroom (see teacher)

- Class helper
- Provide baked goods for class bake sales
- Field trip assistants/drivers

6. Fundraising initiatives (see Promo Committee Chairperson)

- Fun fairs
- Annual auction
- Staff appreciation events
- Pastor Appreciation event
- Decorating for events
- Cooking/baking for events
- Cookie dough fundraiser

7. Maintenance (see Building Committee Chairperson)

- Building upkeep
- Yard maintenance
- Snow removal
- Annual clean-up day

8. Other important areas

- Prayer vigils
- Year book/school photography

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- I choose to actively participate in the Volunteer Program (**recommended**). Please find my cheque dated May 15 of the current school year. This cheque will be cashed only if the 20 hours are not met.

(Signature)

- I choose not to actively participate in the Volunteer Program. I agree to participate by paying the \$200 fee. Please find my cheque dated September 15 of the current school year.

(Signature)

There are diversities of gifts, but the same spirit. There are differences of ministries, but the same Lord. And there are diversities of activities, but it is the same God who works in all. But the manifestation of the Spirit is given to each one for the profit of all.
1 Corinthians 12:4-7